

# FISHBURN PRIMARY ATTENDANCE MATTERS

## 2022 - 2023 (February 2023)

**Did you know..... A child not attending school is considered a safeguarding matter. This is why the reason for any absence is always required.**

### We ask that parents /carers:

- ensure their child arrives at school on time for registration.
- contact the school before 9.00 am daily to report any absences, giving a reason and explaining when their child will return.
- (where possible) should not book routine medical or dental appointments during school time as medical appointments are counted as an absence on a child's record.
- ensure their child comes to school on time everyday.
- if your child is feeling 'a bit under the weather' then please send them into school and if they do not improve, we will contact you to collect them.
- please do not book term time holidays as this will result in a Penalty Notice for each sibling and each adult with Parental Responsibility (PR).

We believe that working together with parents /carers is the best way to result in positive attendance outcomes for our children.

We have lots of rewards and systems in school to promote good attendance and punctuality with our children.

Certificates are given every half term in recognition of those children who have achieved 100 % attendance.

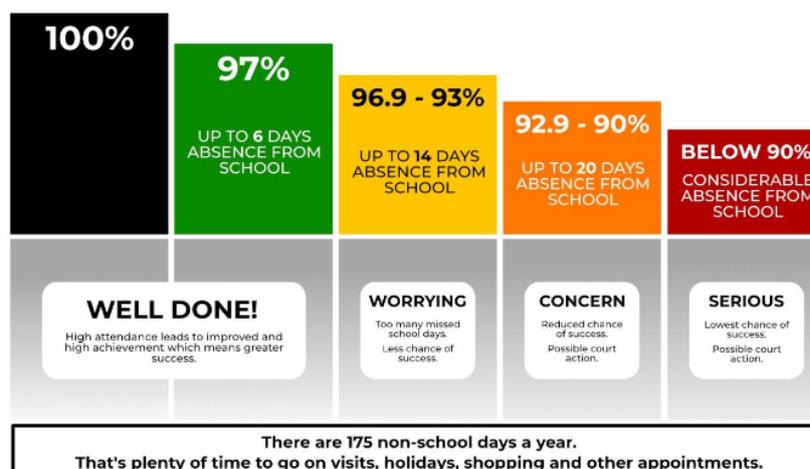
We also have a weekly class attendance leader board with the winning class been awarded with OTIS our attendance bear.

Our aim is always to work with families to help improve a child's attendance. We know that there are many reasons why children do not attend school, so we want to support families on an individual basis.

If your child has any concerns about attending school or is showing any reluctance to attend school then we would ask that you make contact with the school immediately.

Mrs Murray (our Attendance Champion) is happy to work with both children and families to improve attendance and punctuality. Please come and talk to us if you are having problems. We are here to support you and your child.

### What is your child's attendance?



### Why is it important to have up-to-date phone numbers?

School may need to contact you in a range of situations and it is essential that they have up to date contact numbers. If a pupil is absent from school or fails to arrive at school with no contact from parents / carers then school staff will attempt to contact all emergency contacts to establish the whereabouts and wellbeing of your child. Where school staff have been unable to make contact further action such as home visits, safe and well checks and referrals to other agencies including the police may need to be made.

### Just a reminder:

Children in Nursery and Reception need to be in school and ready to learn by 8.45 am.

Children in Adventurers need to be in school and ready to learn by 8.50 am.

Children in Pioneers, Pathfinders and Trailblazers need to be in school and ready to learn by 8.55 am.

### Tips for the Week— What can YOU do to help make your child successful all day, every day?

- Help your child get organised the night before — put out their water bottle and school uniform.
- Set an alarm to help all the family wake up early. This will allow time for your child to get dressed, have breakfast, brush their teeth and leave home on time.

